

{ POSSIBLE VENUES }

Site Name:

Phone Numbers:

Site Name:

Phone Numbers:

Site Name:

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Phone Numbers:

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Site Name:

Phone Numbers:

Site Name:

Phone Numbers:

Site Name:

Phone Numbers:

Site Name:

Phone Numbers:



VENUE NOTES

1 Site Name:

Contact:

Phone #:

Address:

Website & Email:

References:

Facility Fee?

Tables & Chairs or other items included?

Fee for Overtime?

Parking Available? Fee? Valet?

Cancellation Fee?

Outside Catering Allowed?

Site Coordinator?

Site Insured?

Restrictions (Candles, Photography, Music)?

Package Discounts?

Interview Notes:.....

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2 Site Name:

Contact:

Phone #:

Address:

Website & Email:

References:

Facility Fee?

Tables & Chairs or other items included?

Fee for Overtime?

Parking Available? Fee? Valet?

Cancellation Fee?

Outside Catering Allowed?

Site Coordinator?

Site Insured?

Restrictions (Candles, Photography, Music)?

Package Discounts?

Interview Notes:.....

.....

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VENUE NOTES

3

Site Name:
Contact:
Phone #:
Address:
Website & Email:
References:
Facility Fee?
Tables & Chairs or other items included?
Fee for Overtime?
Parking Available? Fee? Valet?
Cancellation Fee?
Outside Catering Allowed?
Site Coordinator?
Site Insured?
Restrictions (Candles, Photography, Music)?
Package Discounts?
Interview Notes:.....

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Site Name:
Contact:
Phone #:
Address:
Website & Email:
References:
Facility Fee?
Tables & Chairs or other items included?
Fee for Overtime?
Parking Available? Fee? Valet?
Cancellation Fee?
Outside Catering Allowed?
Site Coordinator?
Site Insured?
Restrictions (Candles, Photography, Music)?
Package Discounts?
Interview Notes:.....

